

**Yolo Fire Protection District
P.O. Box 466
Yolo, CA 95697
MINUTES – August 3, 2020**

NOTE: YOLO COUNTY REGULATIONS CONCERNING COVID-19 PROTECTIONS WILL BE FOLLOWED.

The Board of Commissioners of the Yolo Fire Protection District met on August 3, 2020, in a regular session at the Yolo Fire Station. Commissioner Louie Muller called the meeting to order at 5:33 P.M.

Commissioners present: Louie Muller, Lynnel Pollock and Steve Weiss.

Commissioners absent: None

Also present: Dan Tafoya, Fire Chief, Manuel Tafoya, Assistant Fire Chief and Sheryl Salgado, Clerk

Introduction: None.

Public Comment: Comment: None.

Correspondence and Informational Items:

Commissioner Pollock inquired if a policy should be developed on paying invoices during emergency situations when a meeting cannot be held.

Commissioner Muller inquired the purchase of a generator for the firehouse.

Reading and Approval of Minutes from July 6, 2020

Motion made to approve the minutes as corrected.

Motion: Pollock

Second: Weiss

Motion: carried.

Finances:

Review ledgers and status of budget by line item, receive checks for deposit, review and approve bills, consider purchases and approve any necessary budget transfers:

Reviewed 2019-20 budget no further budget adjustments necessary as of July 31, 2020 reports.

Discussed financial audit, completed Client Questionnaire; clerk will submit to auditors.

Motion made to approve payment of expenditures as presented in the amount of \$4930.25.

Motion: Weiss

Second: Pollock

Motion: carried.

Resolution 80320 to Enroll Direct Charges onto the County Secured Tax Roll and Possible Action:
Motion made to adopt Resolution 80320.

Motion: Muller

Second: Weiss

Motion: carried.

Discussion of Fence on District Property Boundary with Yolo Branch Library and Possible Action:
Commissioner Pollock shared more details on Yolo Branch Library landscape plans. Removal of the tree stumps along the existing fence line. Also, inquired if the district would prefer to leave the fence at its current location until it needs to be replaced. Additionally a discussion was held on a memorandum agreement between Yolo Fire Protection District and Yolo Library. Consensus of the commissioners to leave the existing fence location until the fence needs to be replaced and to move forward into a memorandum agreement.

YFPD Development Impact Fee for New Library Building and Possible Action: Chief Tafoya presented the DIF cost of \$3739.32 for the new library building. Discussion was held on the community based project.

Motion made to waive the Development Impact Fees for the branch library building as a donation to the library project.

Motion: Weiss

Second: Muller

Motion: carried

Discussion of Public Records Act Request and Procedures for Complying and Possible Action:
Commissioner Pollock informed those present about a recently received Public Records Act Request. A discussion held. Commissioner Pollock will respond and provide the available information requested. Also discussed was a possible new policy regarding PRAR.

Update on CSD Backup Generator for Town Wells- No Action: Chief Tafoya stated that Cacheville Community Service District purchased a new generator for the town wells. The fire district will assist locating a storage place for the generator.

Discussion of GSRMA True Up for Workman's comp and Liability Insurance and Possible Action:
Discussion held on whether to apply 2019-20 increased cost or decreased cost in current year or extend to following year; consensus to apply outcome to current year.

Fire Chief's Report and Possible Action(s):

Chief Tafoya provided update on Board of Supervisor's decision on Off Highway Vehicles. The County is planning on purchasing two Off Highway Vehicles for Willow Oak and Esparto Fire Districts. The County is planning to assist with finding Grant Funding for Madison and Yolo Fire District or the possibility of County funding the following year.

- a. Personnel Issues- One volunteer is currently in quarantine-not related to fire service.

Meeting adjourned at 6:45 P.M.; next regular meeting: Monday, August 31, 2020 at 5:30 P.M.

Respectfully submitted,



Sheryl Salgado, Clerk