

**Yolo Fire Protection District  
P.O. Box 466  
Yolo, CA 95697  
MINUTES –May 2, 2022**

The Board of Commissioners of the Yolo Fire Protection District met on May 2, 2022, in a regular session at the Yolo Fire Station. Commissioner Steve Weiss called the meeting to order at 5:30 P.M.

Commissioners present: Steve Weiss, Lynnel Pollock

Commissioners absent: Chuck Hermle

Also present: Dan Tafoya, Chief, Manuel Tafoya, Assistant Chief and Sheryl Salgado, Clerk

Introduction: None

Public Comment: None

Correspondence and Informational Items:

Commissioner Pollock stated the district was awarded the \$3000 County's Mini Grant. The grant is scheduled for approval at the next Board of Supervisors meeting on June 7, 2022. She also shared the library installed fiber optics. The district will be able to connect into the fiber optics at the property line. Also, the district will be recognized on the library's doner wall for the support the district provided for the new library. Commissioner Weiss shared the status of the Development Impact Fee study, still in process.

Reading and Approval of Minutes from May 2, 2022-Regular Meeting.

Motion made to approve all minutes as written.

Motion: Pollock

Second: Weiss

Motion: unanimously carried

Finances:

Review ledgers and status of budget by line item, receive checks for deposit, review and approve bills, consider purchases, and approve any necessary budget transfers.

Received two checks for a total amount of \$12,362.66 from Cal OES 2021 Tasks Forces.

Motion made to approve expenditures as presented \$13,457.58

Motion: Pollock

Second: Weiss

Motion: unanimously carried.

Review Proposed 2022-23 Budget and Possible Action: Commissioners Weiss presented the 2022.23 proposed budget. The budget was reviewed and discussed.

Motion made to adopt the 2022-23 Budget in the amount of \$ 218,701.

Motion: Pollock

Second: Weiss

Motion: unanimously carried.

Discussion of MSR Draft and Possible Action: Reviewed and discussed the LAFCo MSR Draft. Commissioner Pollock will contact LAFCo and submit the district's comments and suggestions on the Draft.

Review Final Audit Report and Possible Action: Audit reviewed, no audit findings.

Motion made to accept Final Audit Report.

Motion: Weiss                      Second: Pollock                      Motion: unanimously carried.

Discuss Joining California Special Districts Association: Commissioners discussed the cost and benefit to join the CSDA. It was the consensus not to join at this time.

Review Upcoming GSRMA Trainings and Possible Action: Golden State Risk Management Authority is holding a training on the Brown Act and Directors Function at Granzella's in Willows. They have also scheduled Ethics and Harassment Training at their Annual Conference at Rolling Hills Casino and resort on October 20 and 21, 2022.

Discussion of Donated F-350 Pickup and Possible Action: Assistant Chief Tafoya shared the City of Woodland Fire donated a diesel 999 F-350 to the district. Maintenance has been completed on vehicle. Along with the completing the DMV transfer forms and received pink slip. Suggested to adapt vehicle into a Brush Rig. The estimated cost of a skid mount pump is \$12,000. Assistant Chief will be applying for a Wildlands Cal Firefighters Association Grant to offset the expense. Commissioner Pollock will send a thank you letter to Woodland Fire.

Review and Update: Job Descriptions for District Personnel: Commissioner Pollock presented job descriptions. Reviewed and Discussed job descriptions. Clerk of the Board and Administrative Office Support recently updated, no necessary changes at this time. There were a few suggested updated to the Fire Chief and Full-Time Firefighter job descriptions.

Motion made to accept updated job descriptions as presented.

Motion: Weiss                      Second: Pollock                      Motion: unanimously carried.

Fire Chief's Report and Possible Action(s):

- a. Personnel Issues: None
- b. Discussion held on the monthly Chief's report to the commissioners.

Meeting adjourned at 7:05 P.M.; next regular meeting: Monday, July 5, 2022, 5:30 P.M.

Respectfully submitted,

  
Sheryl Salgado, Clerk