

Yolo Fire Protection District
P.O. Box 466
Yolo, CA 95697
MINUTES – June 3, 2019

The Board of Commissioners of the Yolo Fire Protection District met on June 3, 2019, in a regular session at the Yolo Fire Station. Commissioner Louie Muller called the meeting to order at 5:35 P.M.

Commissioners present: Louie Muller, Lynnel Pollock and Steve Weiss.

Commissioners absent: None

Also present: Dan Tafoya, Fire Chief, Manuel Tafoya, Assistant Fire Chief, Scott Fletcher and Sheryl Salgado, Clerk

Introduction: None.

Public Comment: Comment: None.

Correspondence and Informational Items:

Commissioner Weiss shared the district received a letter of notice for public comment on the Cache Creek Area Plan- comments due by June 24, 2019. Also received a letter from Golden State on the election results; Chief Gilbert was elected.

Yolo County Office of Emergency Services is holding a community meeting at the fire house on June 4, 2019 at 6:00 PM.

Commissioner Muller shared a letter from Golden State the district is being awarded \$931 for participating in GSRMA Risk Management Accreditation Program for 2018-19.

Scott Fletcher shared Yolo County Emergency Call Center is no longer going to maintain the County's Resource ordering and status system. Gary Frederickson, Yolo County Fire Chief Coordinator asked Scott if he would be interested in maintaining the data base.

Reading and Approval of Minutes from May 6, 2019 Meetings:

The minutes from the May 6, 2019, regular meeting were read and approved as corrected

Motion: Pollock

Second: Weiss

Motion: carried.

Finances:

- Review ledgers and status of budget, receive checks for deposit, review and approve bills, consider purchases and approve any necessary budget transfers: Budget reviewed by line item.
- Chief Tafoya submitted two DIF checks for \$3579.72 both on parcel 027-280-017.

Motion made to approve payment for invoices as presented in the amount of \$4,293.68

Motion: Weiss

Second: Pollock

Motion: carried.

Budget Adjustment and Possible Action: Discussion held on purchase of new engine.

Motion was made to transfer \$100,000 from account 300400 Fund Balance Restricted, \$60,000 from account 300500 Fund Balance Committed DIF, \$330,000 from account 300600 Fund Balance-Assigned-Cap Asset Replacement to Fund Balance for the purchase of new equipment.

Motion: Weiss

Second: Muller

Motion: carried.

FY 2019-20 Annual Budget and Possible Action: Commissioner Weiss presented the proposed 2019-20 Annual Budget. A review and discussion was held. Motion was made to adopted the 2019-20 Annual Budget of \$ 187,001.

Motion: Pollock

Second: Muller

Motion: carried.

Emergency Action Plan Update and Possible Action: Commissioner Muller presented the Emergency Action Plan as presented to Golden State. After discussion, a motion was made to ratify the plan as presented.

Motion: Pollock

Second: Weiss

Motion: carried.

New Building Update and Possible Action: Discussion held on future needs of the district. No action taken; may schedule a planning meeting in the future.

Cost Recovery/Fee Schedule and Possible Action: Chief Tafoya reported all information submitted to county for grant.

Development Impact Fee Worksheet Review and Possible Action: Discussion held- estimated cost of \$12,000. No action taken.

District Credit Card Update and Possible Action: Commissioner Pollock shared information on opening a credit card account with First Northern Bank. Consensus of the commissioners was to open a credit card account with three credit cards, Commissioner Steve Weiss, Chief Dan Tafoya and Assistant Chief Manuel Tafoya. Each card would have a limit of \$7500 total with daily purchase limit \$5000.

Update on Website and Possible Action: Discussion held. Decision deadline is December 2019. Commissioner Weiss will confirm the domain name with AFES. Commissioner Pollock will review requirements and possible grant funding. Chief Tafoya will check on how other fire districts are addressing the subject.

Approve Resolution 60319 for November District Election and Possible Action: Motion made to adopt Resolution 60319 for November District Election.

Motion: Pollock

Second: Weiss

Motion: carried.

Fire Chief's Report and Possible Action(s):

- Chief Tafoya reported the Breakfast was successful.
 - a. Personnel Issues: Two volunteers resigned and there is a possibility of another may resign.
 - b. New Construction: New home being built on County Road 18.

Meeting adjourned at 7:15 PM; next regular meeting: Monday, July 1, 2019 at 5:30 P.M.

Respectfully submitted,

Sheryl Salgado, Clerk