

**Yolo Fire Protection District  
P.O. Box 466  
Yolo, CA 95697  
MINUTES – August 31, 2020**

**NOTE: YOLO COUNTY REGULATIONS CONCERNING COVID-19 PROTECTIONS WILL BE FOLLOWED.**

The Board of Commissioners of the Yolo Fire Protection District met on August 31, 2020, in a regular session at the Yolo Fire Station. Commissioner Louie Muller called the meeting to order at 5:30 P.M.

Commissioners present: Louie Muller, Lynnel Pollock and Steve Weiss.

Commissioners absent: None

Also present: Dan Tafoya, Fire Chief, Manuel Tafoya, Assistant Fire Chief, Sheryl Salgado, Clerk, Scott Fletcher and Tina Day

Introduction: None

Public Comment: Comment: None

Correspondence and Informational Items:

Commissioner Weiss presented a thank you letter from Yolo Branch Library.

Commissioner Muller reported he was in contact with Golden State Risk Management in regards acquiring detailed information on the Public Records Act requests. He is awaiting a return call.

Commissioner Muller will prepare a draft policy for review.

Commissioner Pollock stated she has prepared the Annual Tribal Request letter for the County.

Reading and Approval of Minutes from August 3, 2020, Meeting:

August 3, 2020, minutes were read.

Motion made to approve the minutes.

Motion: Pollock

Second: Weiss

Motion: unanimously carried.

Finances:

Review ledgers and status of budget by line item, receive checks for deposit, review and approve bills, consider purchases and approve any necessary budget transfers:

The 2019-20 Income Statement was reviewed - no further action necessary according to reports dated August 27, 2020; the Year End 2019-20 Budget is at 95%.

Discussed financial audit, discussed the additional items requested by the auditors.

Motion made to approve payment of expenditures as presented in the amount of \$6326.44.

Motion: Weiss

Second: Pollock

Motion: unanimously carried.

Schedule Annual Review and Update of Long Term Strategic Plan: Commissioners discussed holding a workshop with the Yolo Fire Department's Leadership Team to review the Long Term Strategic Plan. Workshop tentatively scheduled on Saturday, November 7, 2020.

Discussion of Central Square Fields Ops Agreement and Possible Action: Scott Fletcher shared the Yolo County Fire Chiefs inquired a proposal from Yolo County 911 on Central Square Field Ops. He presented information and estimated cost of the program. Scott explained the program was an extension of the CAD system. He also recommended if the district was to move forward to enroll in the program to train on the use of the device and to have a written policy. Discussion was held. Consensus of the commissioners was to enroll in the program starting with one device as a trial and re-evaluate later.

Motion made to purchase a 12 inch Apple Ipad Air, case, protection plan, Verizon data, mounting installation in Engine 8 and one license.

Motion: Weiss                                      Second: Pollock                                      Motion: unanimously carried

Grant Update(s) and Possible Action: Assistant Chief Manuel Tafoya informed commissioners the AFG was awarded. The 2018 Homeland Security grant was completed awaiting reimbursement. The district qualified for the CalFIRE Grant 50/50 match totaling \$8977.20 for wildland equipment. The district's share is \$4488.60. The district was also awarded the Jenny Jones Grant, waiting on the delivery of equipment.

Command Vehicle Upgrade and Options and Possible Action: Assistant Chief Tafoya reported the necessary repairs to the Command Vehicle-new lights and siren at an estimated cost of \$3500. Assistant Chief also shared the cost replacing the vehicle at an estimated cost of \$35,000-\$45,000 and additional estimated cost of \$20,000 for build out. Discussion held.

Motion made to update the lights and siren on the current Command Vehicle at an estimated cost of \$3500.00

Motion: Muller                                      Second: Pollock                                      Motion: unanimously carried.

Discussion of Yolo Town Hall for Sale and Possible Action: Commissioner Pollock shared the Yolo Town Hall was for sale and is listed at \$399,000.00. Discussion held-no action taken.

Memorandum of Agreement with Yolo County Library Regarding Property Boundaries and Possible Action: Commissioner Pollock presented a draft MOU. Discussion held on moving the fence and tree and stump removal. Commissioner Muller to obtain cost and Commissioner Pollock to continue working on agreement with County.

Update on Standby Generator and Possible Action: Commissioner Muller presented estimated cost of installing a portable generator for the firehouse. Estimated cost: 8000 watt Generac \$1087 Platt Electric, electrical work \$2275 Woodland Electric, plus permit. Discussion held.

Motion made to move forward with the purchase and electrical work at a maximum cost of \$4000.

Motion: Weiss                                      Second: Pollock                                      Motion: unanimously carried.

Update on Prop 172 and Possible Action: Chief Tafoya shared updated information he received from Fire Chiefs Fredericksen and Klinkhammer on Prop 172 funds. Discussion held. Fire Chief Tafoya will continue to inquire information and report back to commissioners.

Fire Chief's Report and Possible Action(s):

- a. Personnel Issues: Nothing to report at this time.

Meeting adjourned at 7:18 P.M.; next regular meeting: Monday, October 5, 2020 at 5:30 P.M.

Respectfully submitted,

  
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Sheryl Salgado, Clerk