

**Yolo Fire Protection District
P.O. Box 466
Yolo, CA 95697
MINUTES – June 1, 2020**

NOTE: YOLO COUNTY REGULATIONS CONCERNING COVID-19 PROTECTIONS WILL BE FOLLOWED.

The Board of Commissioners of the Yolo Fire Protection District met on June 1, 2020, in a regular session at the Yolo Fire Station. Commissioner Louie Muller called the meeting to order at 5:30 P.M.

Commissioners present: Louie Muller, Lynnel Pollock and Steve Weiss.

Commissioners absent: None

Also present: Dan Tafoya, Fire Chief, Manuel Tafoya, Assistant Fire Chief and Sheryl Salgado, Clerk

Introduction: None.

Public Comment: Comment: None.

Correspondence and Informational Items:

Commissioner Pollock discussed the website review by LAFCo. Commissioner Pollock will continue to update the website. Chief Tafoya reported parcels were inspected; only one parcel may need to be revisited.

Reading and Approval of Minutes from March 2, 2020, Meeting:

March 2, 2020, minutes were read. Motion made to approve the minutes as read.

Motion: Weiss Second: Muller Motion: carried.

Ratify Payment of Bills for April and May, 2020 (no meeting held): Motion made to ratify the action taken to pay the bills for April and May 2020.

Motion: Pollock Second: Weiss Motion: carried

Finances:

Review ledgers and status of budget by line item, receive checks for deposit, review and approve bills, consider purchases and approve any necessary budget transfers: Discussed audit, Commissioner Muller shared the district will receive \$1048.15 from participating in the Annual Golden State Program. A check in the amount of \$412.00 was received for DIF. Motion made to approve payment for June invoices as presented in the amount of \$8,201.63.

Motion: Pollock Second: Weiss Motion: carried.

Proposed 20-21 Budget and Possible Action:

Commissioner Weiss presented for review a proposed 2020-21 Budget. The proposed budget was reviewed and discussed. Motion to approve the 2020-21 Budget.

Motion: Muller

Second: Weiss

Motion: carried.

Window Replacement Cost and Possible Action: Assistant Chief Manuel presented two quotes to replace fire station windows. Steve's Glass \$3986.87 and Glass West \$4856.05. Discussion held. Motion made to accept lower bid-Steve's Glass.

Motion: Weiss

Second: Pollock

Motion: carried.

Driving Policy and Possible Action: Commissioner Muller proposed the district to adopt a driving policy. Discussion held. Commissioner Muller will prepare a draft policy for review.

Strategic Plan Update and Possible Action: Reviewed and discussed 2019 Strategic Plan. Consensus to schedule a meeting or workshop in the near future, possibly fall 2020.

District Assessment Mapping Update and Possible Action: Assistant Chief Tafoya presented information on changes in the district and the impact to the enrolled benefit assessment. Discussion held. No action at this time.

Current Grant Update and Possible Action: Assistant Chief Tafoya reported update on grants. District was awarded \$5000 from the Jenny Jones Grant. The 2021 AFG grant for radios closed. Total cost estimate of grant, \$96,478.96 plus tax. District estimated share of cost of 10%, \$10,347.37. Homeland Security Grant for radio awarded, \$6411.09. Depart of Forestry-CAL-Fire is a 50/50 grant and is scheduled to be awarded by August 2020. Assistant Chief Tafoya is currently working with Willow Oak Fire on a grant for Off Road Vehicles.

Update on Library Building Project: Commissioner Pollock provided an update and an updated drawing of the plans on the Library Project. Old building to be demolished in June, some Library surplus items will be auctioned. Commissioner Pollock also shared that fundraising drive was suspended due to COVID-19. The Library is accepting donations. Discussion held and input was shared.

Fire Chief's Report and Possible Action(s):

- a. Personnel Issues- Receiving COVID-19 updates from the County routinely. Debriefed Commissioners on protocols. Assistant Chief Tafoya is doing a good job providing updated procedures and protocols to the volunteers.
- b. New Construction. Minimal
All trucks have been serviced.
Chief completed ISO rating report last month.

Meeting adjourned at 7:30 P.M.; next regular meeting: Monday, July 6, 2020 at 5:30 P.M.

Respectfully submitted,

Sheryl Salgado, Clerk