

**Yolo Fire Protection District
P.O. Box 466
Yolo, CA 95697
MINUTES –March 7, 2022**

NOTE: YOLO COUNTY REGULATIONS CONCERNING COVID-19 PROTECTIONS WILL BE FOLLOWED.

The Board of Commissioners of the Yolo Fire Protection District met on March 7, 2022, in a regular session at the Yolo Fire Station. Commissioner Steve Weiss called the meeting to order at 4:30 P.M.

Commissioners present: Steve Weiss, Lynnel Pollock and Chuck Hermle.

Commissioners absent: None

Also present: Dan Tafoya, Fire Chief, Manuel Tafoya, Assistant Chief and Sheryl Salgado, Clerk, Christine Crawford, LAFCo, Stephanie Vogl, Office Support and Mike McDonald, Commissioner for Capay Valley FPD

Introduction: Christine Crawford, LAFCo and Mike McDonald, Commissioner for Capay Valley Fire Protection District.

Public Comment: Mike McDonald, Capay Fire Commissioner shared Capay Fire Protection District's entered into a JOA with Esparto and Madison Fire Protection Districts.

Presentation from Christine Crawford of LAFCO on the MSR Draft Report: Christine Crawford presented the Draft Recommendation for Discussion. She shared she is meeting with fire districts to review the Draft Proposal to gain feedback from the fire districts. Ms. Crawford went over the Overview of Countywide recommendations. She shared who the Subcommittee members are, their guiding principles, the work completed as to date including the update on what Area 2 could look like. Also discussed were current and future growth and population, disadvantaged unincorporated communities, inequitable Fire Protection District funding, inconsistent responses, reporting and testing requirements, apparatus needs, staffing needs, shared services, accountability, structure and efficiencies. She presented information on each district's Assessed Valuation, core revenue funding, fire calls for services, dispatches including mutual/auto aid, fire incident responses, rescue/ems responses. She shared options on how to move forward for sustainability, best service to the public, efficiencies of resources and flexibility to address local conditions. She went over Fire Protection District options including Joint Operation Agreements (shared services) of which some fire districts have already signed and Joint Powers Authority/Agency. She also discussed LAFCo options of consolidation or dissolution/annexation. She shared the potential benefits and challenges. Commissioners and staff discussed with Ms. Crawford their questions and concerns. What are the definition and benefits of shared services, the liability issue with sharing services? What is the difference between the LAFCo MSR and Prop 172 discussion with the County? What fire districts need to

be sustainable. The County BOS placed Prop 172 discussion on hold until after LAFCo completes the Fire District MSR.

Correspondence and Informational Items:

Commissioner Pollock reminded everyone Form 700 is due April 1, 2022. She also announced the annual Bicycle Race is scheduled on March 13, 2022. The race map looks like it will impact the fire districts of Dunnigan and Zamora. Commissioner Pollock shared the library service modular is scheduled to be removed from the library property on March 17th. There will be no library service for three weeks. Services will resume at Cache Creek High School and continue to the completion of the library sometime in October or November 2022. The Library's Car Show is scheduled on August 27, 2022.

Reading and Approval of Minutes from Regular Meeting February 7, 2022, District Workshop February 12, 2022 and Special Meeting February 23, 2022.

Motion made to approve all three meeting minutes, February 7 regular meeting, February 12, 2022 and February 23, 2022 special meeting minutes.

Motion: Hermle

Second: Weiss

Motion: unanimously carried

Finances:

Review ledgers and status of budget by line item, receive checks for deposit, review and approve bills, consider purchases and approve any necessary budget transfers. A \$30.00 check for direct charges received. Sheryl Salgado, Clerk provided shared that the Audit Draft is with PBJ partners for review.

Motion made to approve expenditures as presented \$3,378.78

Motion: Pollock

Second: Hermle

Motion: unanimously carried.

Discussion of LAFCO MSR Draft Report and Possible Action: Commissioners discussed LAFCO's draft report. All board members shared their appreciation for Christine's attending the meeting to present the draft report and answer questions. Commissioner Pollock will send a thank you to Ms. Crawford.

Strategic Plan Workshop Follow Up and Possible Action: No update at this time.

DIF Update and Possible Action: Commissioner Weiss presented a draft of the 2022-2026 Capital Equipment list needs for review and discussion. Commissioner Weiss will update and present at the next meeting.

GSRMA Update and Possible Action: Commissioner Hermle shared that he submitted the RMAP and LEAP to Golden State. He also shared that Steve Woods from Golden State offered to attend a meeting. Commissioner Hermle will check Mr. Woods's availability to attend April or May's meeting. He also stated there is a \$1000 grant available.

Station Electrical Update and Possible Action:

Commissioner Hermle reported Butterfield received the parts. A meeting is scheduled with Dustin from Butterfield on March 9th to create a plan of action for installation. The power will be off for several days while the work is being completed.

Rescue Plan Mini Grant Discussion and Possible Action: Commissioner Pollock shared that the County has opened a Rescue Plan Mini Grant Program funded through the American Rescue Plan. There is \$50,000 available for each Board of Supervisor's district. Each grant awarded can be \$1000 - \$10,000. Deadline to apply is March 31, 2022. Commissioner Pollock and Assist Chief Tafoya will work together to apply for grant.

Motion made to apply Rescue Plan Mini Grant.

Motion: Hermle

Second: Pollock

Motion: unanimously carried.

Computer and Desk for New Office Support Position and Possible Action: Assistant Chief Tafoya shared the office is in need of a new computer and desk for the Office Support Position. Stephanie Vogl, Office Support presented an estimated cost of \$1700.00 for a computer with software, keyboard, mouse and desk. A discussion was held by the commissioners.

Motion made to approve and \$1700.00 plus shipping and tax to purchase computer package and desk.

Motion: Pollock

Second: Hermle

Motion: unanimously carried.

Available Grant Funding and Possible Action: Assistant Chief Tafoya shared that there were three grants available. Cal Firefighters Association Grant, one-year paid membership. Golden State Grant for \$1000.00, if awarded could offset training expenses. CalFire 50/50 grant, this grant has a deadline of May 5, 2022 to file. If awarded the CalFire Grant funds could be used to offset expense for Wildland Fire Shelters and mobile radio battery replacement.

Equipment Update and Possible Action: Assisted Chief Tafoya reported Engine 8 was out of service last week for repairs; Engine 8 is currently back in service. Engine 308 needs to go into the shop to check the primer. Assistant Chief also suggested a discussion and possible decision may be warranted whether to retain Grass 208 in the fleet. Commissioners discussed the feasibility of cost of repairs and maintenance or the sale of Grass 208. Consensus from the commissioners was additional information is needed on the process to surplus an apparatus. Sheryl Salgado, Clerk will contact Yolo County Procurement Manager and provide information to Commissioner Weiss.

Prop 172 Update and Possible Action: Chief Tafoya stated Elissa Sabatini from the County requested updated 2 year and 5 year plans. Chief Tafoya is working on providing this information to the county.

RFPD Update and Possible Action: Chief Tafoya stated YECCA is no longer serving Robbins Fire Protection District emergency calls. YECCA turned over service to Sutter County Emergency Call System. RFPD is no longer part of YECCA. Also, the district hired a new fire chief.

Fire Chief's Report and Possible Action(s):

- a. Personnel Issues: Chief Tafoya reported two additional volunteers are in the process of obtaining their Firefighter Endorsement. There are also two new prospective candidates interested in joining the Volunteer Department.
- b. Stephanie Vogl reported there are issues with incorrect case numbers in the Emergency Service Reporting Program from the period of October-December 2021. This issue will need to be resolved before the information can be uploaded to NFIRS. She will be working with the company to resolve the issue.

Meeting adjourned at 7:05 P.M.; next regular meeting: Monday, April 4, 2022, 5:30 P.M.

Respectfully submitted,



Sheryl Salgado, Clerk